



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

May 4, 2021

MEMORANDUM TO: Division Engineers
Unit Heads
Project Managers

FROM: Beau Memory
Chief Operating Officer

SUBJECT: ATLAS Policy

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Beau Memory
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It has been two years since NCDOT went live with the ATLAS Program and the associated Search Tool, Screening Tool, and Workbench. These have had an immediate impact on data development, agency coordination, and process improvements. I recognize the benefits that ATLAS is providing to the Department in reviewing projects during SPOT, evaluating human and natural resources in the planning phase, and retaining data for future use. I am excited to see the implementation of such important tools that are focused on improving program delivery and streamlining our project development process.

In May 2019, the ATLAS Policy was published to provide clarity to NCDOT staff and consultants supporting all transportation project delivery methods and technical units of their role regarding ATLAS. The latest version of this policy and other supporting documentation can be found on the [Project ATLAS Website](#). I expect NCDOT staff and consultants to follow the ATLAS policy with an emphasis in the following areas:

- NCDOT staff and consultants will submit project documents and data designated in the [ATLAS Comprehensive Document List](#) through the ATLAS Workbench for all projects that have a Connect Scoping or Preconstruction site.
- NCDOT staff and consultants will follow the basic data standards (i.e., file naming conventions, spatial data standards, and document/data submission protocols) identified in the [ATLAS Data and Standards Document](#).

As we continue to use and improve ATLAS, our collective use of the ATLAS tools will contribute to a more streamlined analysis of project data, efficient retrieval of project documentation, harvesting of environmental data for future or adjacent projects, and foundational advancement of predictive models.

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A survey was recently sent out to gather input from ATLAS users. Please continue to offer suggestions for ATLAS additions and improvements. The ATLAS team is available to assist with training and access needs anytime at atlas@ncdot.gov. Future updates, process improvements and training will be available on the [Project ATLAS Website](#), including the [ATLAS Policy FAQ](#) document.

LP/ks

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